

**ATHLETIC TRAINERS AFFILIATED CREDENTIALING BOARD
NOVEMBER 8, 2004
MEETING MINUTES**

PRESENT: Russell Delap; Heidi Gutschow; Kathleen O'Connell; Bradley Sherman; John Sybeldon.

EXCUSED: William Bartlett, MD

STAFF: Tom Ryan, Bureau Director; Bill Black, DRL Board Counsel; Kevin Murphy, Bureau Assistant; and Mike Berndt, DOE Health Team Supervisor.

CALL TO ORDER

Chair Brad Sherman called the meeting to order at 9:05 a.m.

APPROVAL OF AGENDA

MOTION: Kathleen O'Connell moved, seconded by John Sybeldon, to approve the agenda. Motion carried unanimously.

APPROVAL OF MINUTES OF OCTOBER 13, 2003 AND MAY 13, 2004

MOTION: John Sybeldon moved, seconded by Kathleen O'Connell, to approve the minutes of October 13, 2003 as drafted. Motion carried unanimously.

MOTION: John Sybeldon moved, seconded by Kathleen O'Connell, to approve the minutes of May 13, 2004 as drafted. Motion carried unanimously.

ADMINISTRATIVE REPORT

Credentialing Liaison

MOTION: Kathleen O'Connell moved, seconded by John Sybeldon, to designate Brad Sherman and Russell Delap as the primary and secondary credentialing liaisons. Motion carried unanimously.

2005 Meeting Dates

MOTION: John Sybeldon moved, seconded by Heidi Gutschow, to approve the proposed 2005 meeting dates. Motion carried unanimously.

Board Roster

The Bureau Director urged Board members to submit their current contact information to the Bureau Assistant.

SUMMARY REPORTS OF PENDING COURT CASES, LEGISLATION AND DISCIPLINARY RULES, INCLUDING:

Wis. Admin. Code § RL 4.07 – Cheating on Examinations – reexaminations – Board review

The Bureau Director briefly explained the newly promulgated Department rule regarding cheating on examinations.

Wis. Admin. Code § RL 4.01 (3g), (3r), and (5m), 4.07, 4.08, and 4.09 – Criminal Background investigations and fingerprinting of applicants – Board review

The Bureau Director briefly explained the newly promulgated Department rule regarding background checks and fingerprinting.

WIS. ADMIN. CODE § RL – REFERRAL REQUIREMENTS

Public Hearing

No one appeared to testify before the Board.

Review of Clearinghouse Comments

After a discussion of the rule, the Board offered the following motion:

MOTION: Russell Delap moved, seconded by Kathleen O'Connell, to withdraw Clearinghouse rule 04-105. Motion carried unanimously.

PRACTICE QUESTION – INDEPENDENT PRACTICE AND BILLING

The Board discussed the correspondence from Richard Marcus and decided the proposed practice complied fully with Athletic Trainers statutes and rules. DRL Board Counsel will draft a letter stating that the Board takes no issue with the proposed scenario.

INFORMATIONAL ITEMS

Noted.

CLOSED SESSION

MOTION: John Sybeldon moved, seconded by Kathleen O'Connell, to convene to closed session to deliberate on cases following hearing (Wis. Stat. § 19.85 (1) (a)); consider closing disciplinary investigation with administrative warning (Wis. Stat. § 19.85 (1) (b), and Wis. Stat. § 440.205); consider individual histories or disciplinary data (Wis. Stat. § 19.85 (1) (f)); and to confer with legal counsel (Wis. Stat. § 19.85 (1) (g)). Roll Call Vote: Russell Delap-yes; Heidi Gutschow-yes; Kathleen O'Connell-yes; Bradley Sherman-yes; John Sybeldon-yes. Motion carried unanimously.

The Board convened into closed session at 9:45 a.m.

**RECONVENE INTO OPEN SESSION TO VOTE ON ITEMS DELIBERATED ON IN
CLOSED SESSION**

MOTION: Heidi Gutschow moved, seconded by John Sybeldon, to reconvene into open session. Motion carried unanimously.

CASE CLOSINGS

MOTION: Heidi Gutschow moved, seconded by Russell Delap, to close case 02 ATB 004 for P5. Motion carried unanimously.

ADJOURNMENT

MOTION: Kathleen O'Connell moved, seconded by Heidi Gutschow, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:15 a.m.

Next Meeting: March 22, 2005